

Production Agreement [sample]

William Demaria

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Bill to

Artist Name (Artist)
Artist address
Artist email
Artist phone number

Bill For

Project
1

Project Labor Description:

Lithography Print Project 1:

<u>Planning Phase (3 hours)</u>	<u>\$45</u>
to be completed by	
Planning	3 hours
Generation of Digital files	free of charge
<u>Platemaking phase (3 hours)</u>	<u>\$45</u>
to be completed	
Assisting artist with aquatint	1 hour
Soft ground application	20 min
Etching assistance	20 min
Roll hard ground application	1 hour
Etching assistance	20 min
<u>Printmaking phase (Printing 43 hours)</u>	<u>\$645</u>
to be completed by	
Color Matching for 8 swatches	3 hours
Color 1 setup, printing, and cleanup	5 hours
Color 2 setup, printing, and cleanup	5 hours
Color 3 setup, printing, and cleanup	5 hours
Color 4 setup, printing, and cleanup	5 hours
Color 5 setup, printing, and cleanup	5 hours
Color 6 setup, printing, and cleanup	5 hours
Color 7 setup, printing, and cleanup	5 hours
Color 8 setup, printing, and cleanup	5 hours
<u>Curation and Packaging (2 hours)</u>	<u>(\$30)</u>
To be completed by William Demaria	
Curation	Free of charge
Packaging labor	2 hours

Artist initials

Printer 1 initials

Printer 2 initials

Printer 3 initials

Initialing to this Portion of the production agreement indicates that all parties involved have read over this portion of the production agreement and agree to the planning and division of labor laid out in this section of the production agreement. Hours may vary depending on changes requested by the artist at a future date. All effected parties will be consulted about changes requested by the artist following the initial production agreement before the change is finalized.

Production Calendar

Key: **Printer1**, **Printer2**, **Printer3**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Planning	2 Planning	3 Planning	4 Planning	5 Planning
6 Planning	7 Planning	8 Plate Development	9 Plate Development	10 Plate Development	11 Plate Development	12 Studio closed
13 Studio closed	14 Studio closed	15 Studio closed	16 Color 1 print color 2 print	17 Color 2 & 3 print	18 Color 4&5 print Color 6&7 print	19 Color 8 print
20 Drying	21 Drying	22 Drying	23 Curating and packaging	24	25	26
27	28	29	30	31	1	2

Artist initials

Printer 1 initials

Printer 2 initials

Printer 3 initials

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Project Material Description:

Image size: 18/24

Platemaking Phase	\$75
1 18by24 plate	\$75
Printmaking phase	TBD
Ink will be purchase depending on colors requested by artist	
Paper	\$112.80
Sommerset Satin 22/30 Sheet (24 sheets)	\$112.80

Artist initials

Printer 1 initials

Printer 2 initials

Printer 3 initials

Initialing to this Portion of the production agreement indicates that all parties involved have read over this portion of the production agreement and agree to the materials determined to be necessary for purchase in this section of the production agreement.

Materials may vary depending on changes requested by the artist at a future date. All effected parties will be consulted about changes requested by the artist following the initial production agreement before the change is finalized.

Labor Subtotal: 765
Material Subtotal: 187.8
Total: 952.8

Payment for materials will be received before the projects begin. Approval for expenses exceeding the proposed budget will be obtained before additional purchases are made.

Payment for the labor of each phase of the proposed project is to be received within 5 days of the completion of each phase. Work on the next phase of the project will not begin until money for the previous phase is received.

The estimated 24 prints payed for by the artist as designated in this proposal are the property of the artist. The printing matrix is the property of the artist and will not be intentionally modified or erased without the artist permission. The artist certifies that all the artwork directed to be produced is the intellectual property of the artist. All prints produced according to this contract are the property of the artist. The artist releases the printer from any responsibility due to the unintentional damage of the artist's property during the printing or shipping process.

Each printer shall have the right to pull a single printer proof at the printer's material expense for personal record keeping purposes. These prints will not appear on the market.

If you have any questions concerning this invoice, contact William Demaria, (516)965-8795, wd89@cornell.edu

Artist Signature

Printer 1 Signature

Printer 2 Signature

Printer 3 Signature

THANK YOU FOR YOUR BUSINESS!