Production Agreement [sample]

William Demaria

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wd89@cornell.edu

(516)965-8795

Bill to Bill For

Artist Name (Artist)

Artist address Project

Artist email 1

Artist phone number

Project Labor Description:

Lithography Print Project 1:

Planning Phase (3 hours) $45

to be completed by

Planning 3 hours

Generation of Digital files free of charge

Platemaking phase (3 hours) $45

to be completed

Assisting artist with aquatint 1 hour

Soft ground application 20 min

Etching assistance 20 min

Roll hard ground application 1 hour

Etching assistance 20 min

Printmaking phase (Printing 43 hours) $645

to be completed by

Color Matching for 8 swatches 3 hours

Color 1 setup, printing, and cleanup 5 hours

Color 2 setup, printing, and cleanup 5 hours

Color 3 setup, printing, and cleanup 5 hours

Color 4 setup, printing, and cleanup 5 hours

Color 5 setup, printing, and cleanup 5 hours

Color 6 setup, printing, and cleanup 5 hours

Color 7 setup, printing, and cleanup 5 hours

Color 8 setup, printing, and cleanup 5 hours

Curation and Packaging (2 hours) ($30)

To be completed by William Demaria

Curation Free of charge

Packaging labor 2 hours

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Artist initials Printer 1 initials Printer 2 initials Printer 3 initials

Initialing to this Portion of the production agreement indicates that all parties involved have read over this portion of the production agreement and agree to the planning and division of labor laid out in this section of the production agreement. Hours may vary depending on changes requested by the artist at a future date. All effected parties will be consulted about changes requested by the artist following the initial production agreement before the change is finalized.

Production Calendar

Key: Printer1, Printer2, Printer3

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|  |  | 1 Planning | 2 Planning | 3 Planning | 4 Planning | 5 Planning |
| 6 Planning | 7 Planning | 8 Plate Development | 9 Plate Development | 10 Plate Development | 11  Plate Development | 12  Studio closed |
| 13  Studio closed | 14  Studio closed | 15  Studio closed | 16  Color 1 print  color 2 print | 17  Color 2 & 3 print | 18  Color 4&5 print  Color 6&7 print | 19  Color 8 print |
| 20  Drying | 21  Drying | 22  Drying | 23  Curating and packaging | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | 1 | 2 |

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Artist initials Printer 1 initials Printer 2 initials Printer 3 initials

Initialing to this Portion of the production agreement indicates that all parties involved have read over this portion of the production agreement and agree to the planning and division of labor laid out in this section of the production agreement. Hours may vary depending on changes requested by the artist at a future date. All effected parties will be consulted about changes requested by the artist following the initial production agreement before the change is finalized.

Project Material Description:

Image size: 18/24

Platemaking Phase $75

1 18by24 plate $75

Printmaking phase TBD

Ink will be purchase depending on colors requested by artist

Paper $112.80

Sommerset Satin 22/30 Sheet (24 sheets) $112.80

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Artist initials Printer 1 initials Printer 2 initials Printer 3 initials

Initialing to this Portion of the production agreement indicates that all parties involved have read over this portion of the production agreement and agree to the materials determined to be necessary for purchase in this section of the production agreement. Materials may vary depending on changes requested by the artist at a future date. All effected parties will be consulted about changes requested by the artist following the initial production agreement before the change is finalized.

Labor Subtotal: 765

Material Subtotal: 187.8

Total: 952.8

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Payment for materials will be received before the projects begin. Approval for expenses exceeding the proposed budget will be obtained before additional purchases are made.

Payment for the labor of each phase of the proposed project is to be received within 5 days of the completion of each phase. Work on the next phase of the project will not begin until money for the previous phase is received.

The estimated 24 prints payed for by the artist as designated in this proposal are the property of the artist. The printing matrix is the property of the artist and will not be intentionally modified or erased without the artist permission. The artist certifies that all the artwork directed to be produced is the intellectual property of the artist. All prints produced according to this contract are the property of the artist. The artist releases the printer from any responsibility due to the unintentional damage of the artist’s property during the printing or shipping process.

Each printer shall have the right to pull a single printer proof at the printer's material expense for personal record keeping purposes. These prints will not appear on the market.

If you have any questions concerning this invoice, contact William Demaria, (516)965-8795, wd89@cornell.edu

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Artist Signature Printer 1 Signature

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Printer 2 Signature

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Printer 3 Signature

THANK YOU FOR YOUR BUSINESS!